

The Kerikeri Way

(A consistent approach to common problems)

It is Expected that Students will		Probable Consequences
<ul style="list-style-type: none"> ◆ Show respect for all staff, including relievers ◆ Comply with school discipline processes ◆ Show respect for other students ◆ Respect the school environment ◆ Respect other peoples property ◆ Attend all classes including form time ◆ Be on time to all classes including form time ◆ Be actively and positively engaged in learning ◆ Complete homework ◆ Be prepared for learning with correct equipment/gear 	<p>ACCEPT RESPONSIBILITY FOR YOUR BEHAVIOUR</p>	<ul style="list-style-type: none"> ◆ Student reminded to be more respectful and/or asked to apologise ◆ Student makes a commitment not to repeat offence of behaviour ◆ Teacher detention (must have first priority over all activities). Detention slip given. ◆ Restorative process may be an outcome ◆ Referral to Dean of Senior Management depending on the nature of the problem ◆ Students to clean up an area under supervision ◆ School service ◆ Cost of damage to be reimbursed to KKHS ◆ Students may have access to specific areas of the school removed ◆ Report all theft or damage immediately to the Deans' Centre ◆ Any stolen or damaged property is to be replaced or fixed by the student responsible ◆ All unexplained absence and lateness will be recorded and reported by your teacher ◆ After school detentions for truancy ◆ Truancy will result in Deans meeting with parents and student ◆ Unexplained lateness to the same class, twice in a term, will result in a detention ◆ Continual lateness will be reported to the Dean/Head of Department and parents/caregivers ◆ Persistent lateness and absenteeism will be recorded on student's report by subject teacher and Form Teacher ◆ Student is asked to cooperate. (When ADP is used step 1 ADP name will be recorded, verbally or written, and student warned-, step 2 ADP Written work, step 3 ADP = Teacher detention, step 4 ADP Deans' Centre) ◆ Dean will contact parents when a student is sent to the Deans Centre, H.O.D. will be informed ◆ Ongoing disruption to learning may lead to a Deans' disciplinary meeting with student and family ◆ Student may be placed on Daily or Subject Report ◆ Further disruption to learning may result in an in-school withdrawal ◆ Student's name recorded by class teacher ◆ Detention may be given by class teacher ◆ Referral to H.O.D. for repeated offences ◆ Letter sent home by H.O.D.

<ul style="list-style-type: none"> ◆ Comply with the dress code ◆ Behave in a safe and non-violent way ◆ Behave in ways which do not bully, intimidate or harass others (emotionally, verbally, physically or electronic) 	ACCEPT RESPONSIBILITY FOR YOUR BEHAVIOUR	<ul style="list-style-type: none"> ◆ Jewellery or non-regulation clothing will be confiscated and a pink slip will be given ◆ Confiscated items can be collected at the end of term, unless collected by a parent earlier ◆ Students who persist in wearing non-regulation items will be referred to their Dean and may be withdrawn ◆ Parents will be contacted by Dean ◆ Dean's Disciplinary may be held for ongoing uniform issues ◆ Students may be withdrawn from class by DP until the concern is resolved ◆ Student(s) should report incidents of violence or dangerous behaviour to the nearest teacher, serious cases will then be reported to a Deputy Principal ◆ Student's parents will be contacted ◆ Students may – <ul style="list-style-type: none"> - Be referred to Guidance - Be given detentions - Be withdrawn - Be given school service - Have Dean or Deputy Principal disciplinary meeting - Restorative Conference - Be stood down or suspended - Have to repair damage ◆ Incidents should be reported immediately to nearest teacher ◆ Student(s) will be referred to a Dean ◆ Incident will be recorded and parents contacted ◆ Students may be given detention/community work ◆ Guidance will be informed and support offered ◆ Restorative Conference may be held ◆ Students may be withdrawn, stood down or suspended ◆ Students will be immediately referred to Deans for tobacco and Senior Management for alcohol and drugs. A Guidance referral will be made ◆ Student's parents will be contacted ◆ Student may <ul style="list-style-type: none"> - receive a warning letter for a first association with tobacco - receive an in-school withdrawal - be stood down or suspended ◆ The Police will be contacted at the discretion of Senior Management
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- ◆ The Director of International Students will act as an advisor and advocate in disciplinary matters for all international students and parents